

**WARREN COUNTY
NOTICE OF VACANCY**

DIRECTOR OF EMERGENCY SERVICES

Warren County is seeking qualified candidates for the position of Director of Emergency Services. The Director administers the county-wide emergency management programs. Responsibilities include planning, organizing, implementing, controlling and evaluating local emergency preparedness functions, local emergency medical services functions and other county emergency management programs and services. Additionally, the Director serves as Emergency Manager and provides administrative oversight over the County Fire Coordinator and mutual aide/ fire training programs.

SALARY: \$69,500 base or potentially higher salary commensurate with experience.

RESIDENCY: Warren County residency required.

MINIMUM QUALIFICATIONS: Either:

- (a) Bachelor's degree and six years of experience in a supervisory or administrative capacity in an occupation which included responsibility for emergency management services, emergency planning and/or implementing emergency services or public safety programs; or
- (b) Associate's degree and eight years of experience in a supervisory or administrative capacity in an occupation which included responsibility for emergency management services, emergency planning and/or implementing emergency services or public safety programs; or
- (c) Graduation from high school or possession of a high school equivalency diploma **AND** ten years of experience in a supervisory or administrative capacity in an occupation which included responsibility for emergency management services, emergency planning and/or implementing emergency services or public safety programs.

The position will be filled based upon Civil Service Requirements.

Interested candidates may submit a Warren County Application, resume and cover letter by February 14, 2020 to:

Jackie Figueroa, County Human Resources Director
1340 State Route 9 Lake George, NY 12845
figueroaj@warrencountyny.gov

Applications are available at www.warrencountyny.gov/civilservice or at the Office of Civil Service Administration.

Warren County is an Equal Opportunity/Affirmative Action Employer