

# CATTARAUGUS COUNTY SCHOOL SAFETY PRESENTATION NEW YORK STATE EMERGENCY MANAGEMENT ASSOCIATION



# INTRODUCTION:

## 1. Who are we?

- Chris Baker – Cattaraugus County Emergency Manager / County Fire Coordinator
- Robert Kuhn – Cattaraugus County EMS Coordinator / 911 Dispatcher
- Sgt Tom Kelly – New York State Police Emergency Management Troop A

## 2. Why are we here?

## 3. What do we have to offer?

# HOW IT BEGAN:

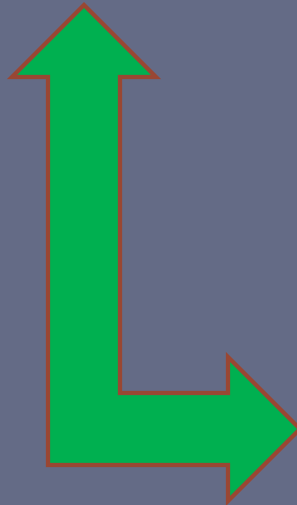
- December 14, 2013
  - EM Baker & EM Jeff Luckey from Allegany Co were meeting with School Superintendents from Allegany & Cattaraugus County at BOCES
  - Regularly scheduled meeting to review school emergency plans & updates
  - At the conclusion of the morning meeting, it was learned of the tragedy at Sandy Hook Elementary

• **WHAT CAN WE DO TO PREPARE  
OUR COUNTY SCHOOLS??**

# COLLABORATION

School Safety meeting attended by:

New York State Police  
Cattaraugus County Sheriff's Office  
Cattaraugus County Office of Emergency Services



County Wide  
School Safety  
Team Developed

# FIRST REQUEST FOR ASSISTANCE FROM THE SCHOOL SAFETY TEAM

## Randolph Central School District

**December 21, 2013** – Met with School Safety Team and conducted the following drills:

- Shelter In Place
- Lock – Out
- Lock – Down
- Emergency Evacuation

***This was  
just the***

# NEXT STEPS...

**How to meet the needs & requirements of all involved?**

- NYS Department of Education Requirements for the Schools
- Common Terminology
  - First Responders
  - School Staff
  - who else?

# A NEED FOR A CONSISTENT MESSAGE

- Standardized ALL HAZARDS plan for all Schools in Cattaraugus County
  - Meet State Education requirements
  - Niagara / Orleans BOCES plan
- Standardized Flip Charts
- Standardized Training School Administrators
  - ICS (100.sca)
  - Tabletop Exercises
- Standardized School Staff Presentations

# SHELTER IN PLACE

A shelter in place announcement will occur when it may be necessary to move some or all of the school population to a single or multiple locations within a school building. Also, it may be used to shelter students/staff in the area that they are currently located for an extended period of time. A common use of shelter in place is for weather, bomb related incidents, or a medical emergency in the school. Specific directions will be given by administration throughout the shelter in place event.



# EVACUATION

In the event that a building needs to be evacuated, an announcement will be made via the PA system or other means to EVACUATE the building. Evacuation will be to a pre determined location that has been selected by administration. Specific directions will be given prior to and during the evacuation.

# LOCK - OUT

A Lockout announcement indicates that there is imminent concern **OUTSIDE** of the building and strict lockout procedures must be followed. More specific directions may be given over the PA system related to whether or not teaching should be continuing, and if classes will be changed. Common terminology will be used at all times. (CODES ARE NOT TO BE USED)

# LOCK - DOWN

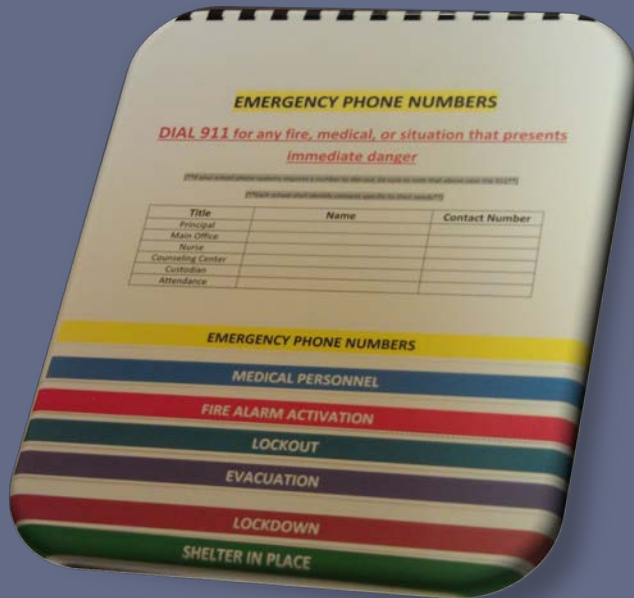
A Lockdown announcement indicates that there is imminent threat **WITHIN** the building and strict lockdown procedures must be followed immediately. Lockdown will be announced by PA system, intercom, etc. using plain language.

**DO NOT USE CODES!**

# FLIP CHART

Classroom & School  
Staff

School Administration  
& Safety Team



Bus Drivers

# STANDARDIZED PLAN

**EXAMPLE CENTRAL  
SCHOOL DISTRICT**

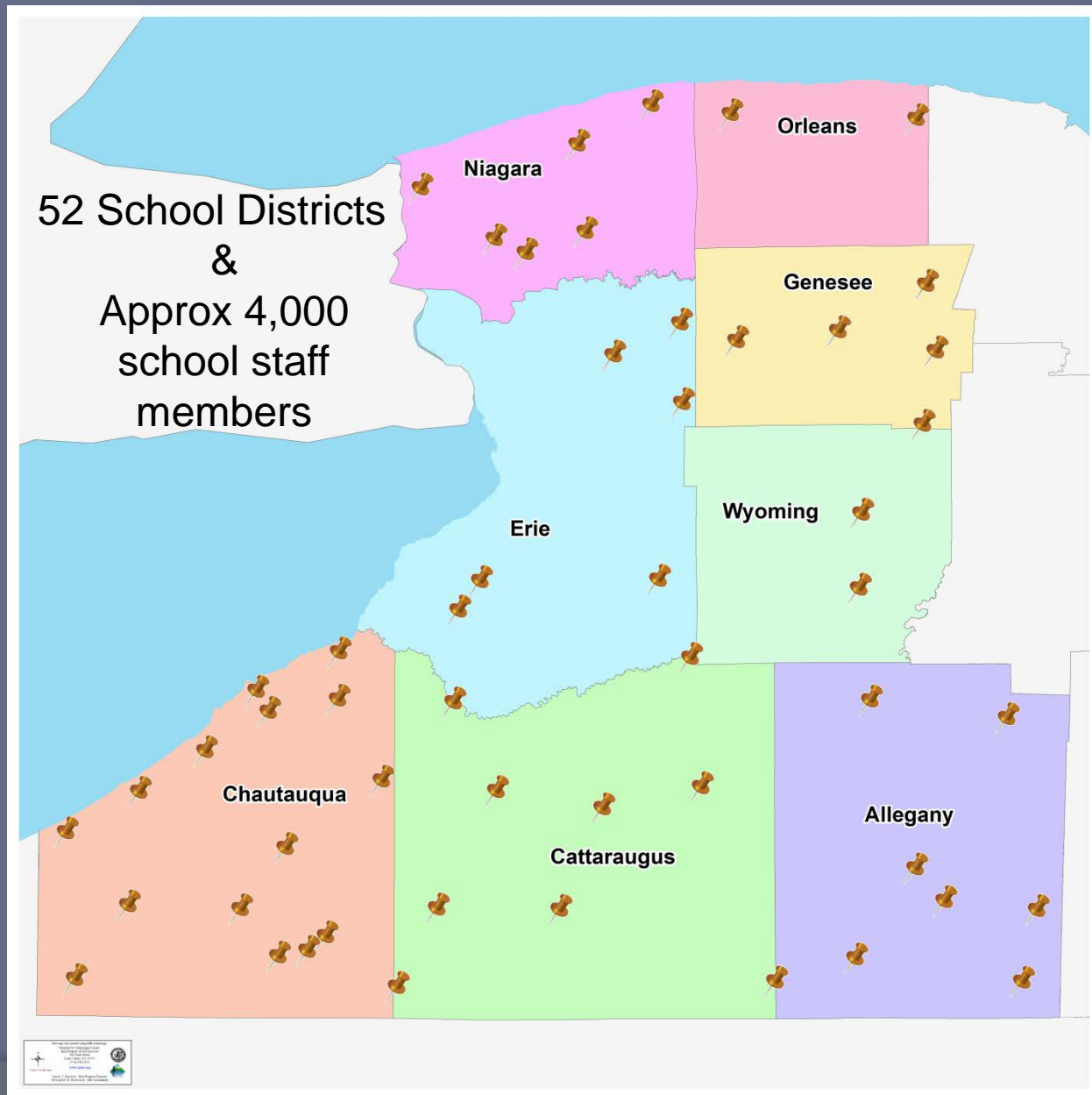
**BUILDING-LEVEL  
EMERGENCY  
MANAGEMENT  
OPERATIONS  
PLAN**

# SCHOOL SPECIFIC INFORMATION

**SCHOOL BUILDING INFORMATION**



# WHERE ARE WE TODAY?



# LET'S ROLL ON TO SAFER SCHOOLS...





# RESOURCES

- Standardized Emergency Plan for Schools
- Standardized Flip Chart for Classrooms
- Training/Informative Powerpoints available:
  - Standardized Staff Training
  - Standardized School Administration
- School Administration Table Top Exercise with ICS Training

# CONTACT INFO

## Cattaraugus County Emergency Services:

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**Robert Kuhn – EMS Coordinator**

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## New York State Police

**Sergeant Thomas Kelly – Emergency Management– NYSP  
Troop A**

**716-818-7557**

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